

# **DPS for Civil Engineering Materials (Supply Only)**

**Lot 2 - Ready-Mix Concrete (Supply Only)**

## **E Suitability Assessment**

### **Questionnaire – Envelope 1**

This is a PDF version of how the Questionnaire appears to Economic Operators on [www.etenders.gov.ie](http://www.etenders.gov.ie)

**Lot 166108: Response form**

**Notes for Economic Operator**

0 questions to answer

1 Economic Operator must ensure:  
a) that all information, documentation and declarations submitted with their Application or in a response to a Supplementary Request for Tender (SRFT) are correct and;  
b) that they are in a position to provide the requisite evidence of compliance with the declarations submitted herein within five working days when requested by the LGOPC and/or Central Purchasing Body and/or Contracting Authority at any stage during the period of validity of the DPS.

2 Without prejudice to such other legal remedies available to the LGOPC and/or the Contracting Authorities, where an Economic Operator:  
1) is found to have furnished false, misleading or incorrect information, documentation or declarations with its application; or  
2) is, for whatever reason, unable or unwilling to provide the requisite evidence of compliance with the submitted declarations within five working days when requested by the LGOPC and/or the Contracting Authorities;  
the LGOPC and/or the Contracting Authority may, at their discretion, exclude the Economic Operator from the Supplementary Request for Tender and/or the DPS.

Economic Operators must answer ALL questions in this form, must type the relevant information in ALL text boxes provided and must upload ALL required documents.

Economic Operators must comply with the instructions herein and a failure to do so may result in the application being deemed non-compliant. An Economic Operator that makes an application that is deemed non-compliant shall not be admitted to the DPS.

Without prejudice to the foregoing, the LGOPC, at its discretion, may seek clarifications or further information (that does not materially alter an application) (or take such other legally permissible actions with reference to the principles of equal treatment, non-discrimination, transparency and proportionality) from Economic Operators via eTenders in respect of an application.

3 Economic Operators admitted to the DPS will be required to operate in compliance with all applicable statutory obligations during the period of validity of the DPS and Contracting Authorities may seek from the Economic Operator such information and documentary evidence as it deems reasonably necessary to demonstrate such compliance. The LGOPC may terminate a DPS Agreement with an Economic Operator found to be unable to demonstrate compliance with an applicable statutory obligation. Further details in relation to statutory obligations are found within the DPS Agreement and Supplementary Request for Tender Contract published as part of the tender documents

**General Data Protection Regulation (GDPR)** 1 questions to answer

4 We confirm that all Data Subjects whose Personal Data is provided in our Tender response have consented to the processing of such Personal Data by us, the Central Purchasing Body and/or Contracting Authority, the Evaluation Team and Local Government Operational Procurement Centre (operating under the auspices of Kerry County Council and the supplier of the SupplyGov.ie website ), for the purposes of our participation in this Competition or that we otherwise have a legal basis for providing such Personal Data to the LGOPC and/or Contracting Authority for the purposes of our participation in this Competition and that we will provide evidence of such consent and/or legal basis to the LGOPC and/or Contracting Authority upon request.

Yes

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**Economic Operator Details** 6 questions to answer

5 Select the relevant option below to indicate your trading status.

- I) a Sole Trader
- ii) a Limited Company
- iii) a Designated Activity Company (DAC)
- iv) an Unlimited Company
- v) other

6 If you ticked one of the options between ii) to v) in the question above, enter your company registration number as recorded on [www.cro.ie](http://www.cro.ie) in the box below. If not applicable, enter 'N/A' in the box below.

7 If you ticked 'other' please confirm the exact nature of your trading status in the box below.

800

8

Enter the registered name of the Economic Operator in the box below.

This name must be exactly as per your Companies Registration Office details (www.cro.ie);

or

For Sole Traders this name must be exactly as per your VAT Registration details.

Note:

If the name provided in your ESPD is not your legal entity name, your legal entity name shall apply to both submissions

9

Enter the Economic Operator's address in the box below.

This address must be exactly as per your Companies Registration Office details or

For Sole Traders this address must be exactly as per your VAT Registration details.

800

10

Enter the Economic Operator's VAT Registration Number.

If not applicable, enter 'N/A' in the box below.

800

**Supplementary Request for Tenders**

1 questions to answer

11

www.supplygov.ie is a procurement platform operated by the LGOPC facilitating Local Authorities and other state agencies in the public procurement of goods, works and services from economic operators.

All Supplementary Request for Tenders in relation to this DPS will be conducted through www.supplygov.ie only.

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If you are registered on [www.supplygov.ie](http://www.supplygov.ie), enter your Supplygov Supplier ID in the box below.

(Your [www.supplygov.ie](http://www.supplygov.ie) SupplierID is a numerical entry found on the top left of the [www.supplygov.ie](http://www.supplygov.ie) Supplier homepage.)

If you are not registered on [www.supplygov.ie](http://www.supplygov.ie), please now register as a new supplier. Registration as a new supplier on [www.supplygov.ie](http://www.supplygov.ie) may take a number of working days.

If you have not obtained a Supplygov Supplier ID prior to submitting your application, enter "Not Currently Registered" in the box below. Supplier registration on [www.supplygov.ie](http://www.supplygov.ie) is not mandatory at this stage and is not part of the suitability assessment for this tender.

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**Region/Regions You Wish To Tender For**

1 questions to answer

13

Select the region/regions (counties) that you wish to tender for. You must select at least one region.

You will only receive Supplementary Request for Tenders notifications from Contracting Authorities in the region/regions you have selected.

Please refer to the DPS Agreement for a full list of the Contracting Authorities.

- County Carlow
- County Cavan
- County Clare
- County Cork
- County Donegal
- County Dublin
- County Galway
- County Kerry
- County Kildare
- County Kilkenny
- County Laois
- County Leitrim
- County Limerick
- County Longford
- County Louth
- County Mayo
- County Meath
- County Monaghan
- County Offaly
- County Roscommon
- County Sligo
- County Tipperary
- County Waterford
- County Westmeath
- County Wexford
- County Wicklow

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### Health and Safety Compliance Declaration

1 questions to answer

14



#### Minimum Selection Criteria (Pass/Fail)

I declare, as an Economic Operator interested in being assessed for suitability, that our organisation complies with, and is competent and adequately resourced to fulfil its obligations under, the Safety, Health and Welfare at Work Act, 2005 and all Regulations, Codes of Practice and Guidelines arising thereunder, including but not limited to the Safety, Health and Welfare at Work (Construction) Regulations 2013 and the Safety, Health and Welfare at Work (General Application) Regulations 2007 - 2016.

- Yes ✓
- No

**Safety Statement Compliance Declaration**

1 questions to answer

15

**Minimum Selection Criteria (Pass/Fail)**

I declare, as an Economic Operator interested in being assessed for suitability, that our organisation has a Safety Statement prepared in accordance with the Safety, Health and Welfare Act, 2005 (No. 10 of 2005).

- Yes ✓
- No

**Financial And Economic Standing**

2 questions to answer

16

Insurance

17

The Economic Operator must provide, prior to the award of any contract and in a manner and form satisfactory to the relevant Contracting Authority, evidence of the minimum levels of insurance as indicated below.

18

**Minimum Selection Criteria (Pass/Fail)**

I declare, as an Economic Operator interested in being assessed for suitability, that prior to the award of any contract our organisation will (where necessary) provide evidence of the following minimum levels of insurance cover indicated below:-

- a) Employer's Liability Insurance = €13,000,000
- b) Public/Products Liability Insurance = €6,500,000

Note:

Minimum standards in relation to insurance requirements are set out in 'Schedule 1 Economic Operators Obligations' of the Supplementary Request for Tenders Contract.

- Yes ✓
- No

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**Minimum Selection Criteria (Pass/Fail)**

Economic Operators must upload the completed 'Financial Confirmatory Note Template', by clicking on the folder icon to the right.

The 'Financial Confirmatory Note Template' is available for download via the 'Access Documents' tab within this Request for Tender on [www.etenders.gov.ie](http://www.etenders.gov.ie). I confirm I have uploaded the completed 'Financial Confirmatory Note Template'.

- Yes

**Pay and Conditions of Employment**

1 questions to answer



20

Minimum Selection Criteria (Pass/Fail)



I declare, as an Economic Operator interested in being assessed for suitability, that the rates of pay and the conditions of employment, including pension contributions paid to all personnel in our organisation comply with all applicable law and that those rates and conditions are at least as favourable as those for the relevant category of worker in any sectoral employment orders, employment regulation orders or registered employment agreements implemented under the Industrial Relations Acts 1946 to 2015 (including any such agreements registered prior to the Industrial Relations (Amendment) Act 2015, which have not otherwise been superseded).

- Yes ✓  
 No

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**Technicians or Technical Bodies responsible for Quality Control**

1 questions to answer

21

Minimum Selection Criteria (Pass/Fail)



I declare, as an Economic Operator interested in being assessed for suitability, that I meet the minimum standards set out in the Tender Documents in regard to Technicians or Technical Bodies responsible for Quality Control

Note:

Minimum standards in relation to Technicians or Technical Bodies responsible for Quality Control may be sought in accordance Section 3.2 of the DPS Agreement.

- Yes ✓  
 No

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**Previous experience in supply of goods**

27 questions to answer

22

Minimum Selection Criteria (Pass/Fail)

Economic Operators interested in being assessed for suitability must submit three (3) examples of where they have supplied Lot 2 product sub-categories to Contracting Authorities / Private Entities during the past three (3) years.

The goods supplied for each example must fall within the following product sub-category list:

1. Ready-mix Concrete to Concrete Standard EN206
2. Ready-mix 'low carbon' Concrete
3. Mortar
4. Cement Bound Mixtures

Note:

The technical standards, legislation, guidelines and codes of practice relating to the Product Sub categories detailed above are set out in 'Schedule 1 Economic Operators Obligations' of the ITT Contract.

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Example 1



24

What Goods were supplied.  
(Enter the list of Goods supplied.)  
The goods supplied must fall within the above product sub-category list.

800

25

Enter the overall quantity of Goods supplied.  
(Enter the total quantity of goods supplied e.g. tonnes, cubic metres etc)

26

Where were the goods supplied from.  
(Enter Name and address of the Material Source.)

800

27

Who were the goods supplied to.  
(Enter the name and address of the Contracting Authority / Private Entity that the goods were supplied to.)

800

28

What was the value of the goods supplied.  
(Enter the Value (ex VAT).)

29

What Date(s) were the goods supplied.  
(Enter the Date(s) (dd/mm/yyyy).  
(Dates must be during the past three (3) years.)

30 Reference from Contracting Authority/Private Entity who the LGOPC can contact for confirmation of the details provided for this example.  
(You must ensure that this contact person is available to respond to a verification request from the LGOPC)

31 Name of Contracting Authority / Private Entity contact person.  
(Enter Full Name of contact person.)

32 Email Address of Contracting Authority / Private Entity contact person.  
(Enter email address for named contact person.)

33 Telephone Number of Contracting Authority / Private Entity contact person.  
(Enter Telephone Number for named contact person.)

34 Example 2

35 What Goods were supplied.  
(Enter the list of Goods supplied.)  
The goods supplied must fall within the above product sub-category list.

800

36 Enter the overall quantity of Goods supplied.  
(Enter the total quantity of goods supplied e.g. tonnes, cubic metres etc)

37 Where were the goods supplied from.  
(Enter Name and address of the Material Source.)

800

38

Who were the goods supplied to.

(Enter the name and address of the Contracting Authority / Private Entity that the goods were supplied to.)

800

39

What was the value of the goods supplied.

(Enter the Value (ex VAT).)

40

What Date(s) were the goods supplied.

(Enter the Date(s) (dd/mm/yyyy).

(Dates must be during the past three (3) years.)

41

Reference from Contracting Authority/Private Entity who the LGOPC can contact for confirmation of the details provided for this example.

(You must ensure that this contact person is available to respond to a verification request from the LGOPC)

42

Name of Contracting Authority / Private Entity contact person.

(Enter Full Name of contact person.)

43

Email Address of Contracting Authority / Private Entity contact person.

(Enter email address for named contact person.)

44

Telephone Number of Contracting Authority / Private Entity contact person.

(Enter Telephone Number for named contact person.)

45

Example 3

46

What Goods were supplied.

(Enter the list of Goods supplied.)

The goods supplied must fall within the above product sub-category list.

800

47 Enter the overall quantity of Goods supplied.  
(Enter the total quantity of goods supplied e.g. tonnes, cubic metres etc)

48 Where were the goods supplied from.  
(Enter Name and address of the Material Source.)

800

49 Who were the goods supplied to.  
(Enter the name and address of the Contracting Authority / Private Entity that the goods were supplied to.)

800

50 What was the value of the goods supplied.  
(Enter the Value (ex VAT).)

51 What Date(s) were the goods supplied.  
(Enter the Date(s) (dd/mm/yyyy).  
(Dates must be during the past three (3) years.)

52 Reference from Contracting Authority/Private Entity who the LGOPC can contact for confirmation of the details provided for this example.  
(You must ensure that this contact person is available to respond to a verification request from the LGOPC)

53

Name of Contracting Authority / Private Entity contact person.  
(Enter Full Name of contact person.)

54

Email Address of Contracting Authority / Private Entity contact person.  
(Enter email address for named contact person.)

55

Telephone Number of Contracting Authority / Private Entity contact person.  
(Enter Telephone Number for named contact person.)

**Declaration**

1 questions to answer

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I acknowledge and understand:

(a) that where my submission includes an answer and/or response to a minimum selection criteria (“pass/fail criteria”) question and/or declaration, which denotes that the Economic Operator fails to meet the minimum selection criteria for admittance to the DPS, the Economic Operator shall be deemed to have submitted a compliant submission but shall be adjudged to have failed to meet the minimum selection criteria necessary for entry on to the DPS and, accordingly, shall not be admitted to the DPS;

(b) that where I have failed to: (i) answer and/or respond (fully or at all) to a question and/or declaration or; (ii) submit the necessary supporting documents where appropriate, the Central Purchasing Body/Contracting Authority shall deem the Economic Operator’s submission non-compliant for the purpose of its application for admittance to the DPS and, accordingly, the Economic Operator shall not be admitted to the DPS;

(c) that where I have been found to have furnished false, misleading or incorrect information, documentation or declarations with, or at any stage of, my application or I have, for whatever reason, been unable or unwilling to provide the requisite evidence of compliance with the declarations submitted herein when requested by the Central Purchasing Body/Contracting Authority then the Central Purchasing Body/ Contracting Authority may impose such sanctions as it deems appropriate up to and including immediate exclusion of the Economic Operator from the DPS.

Yes